

# Photography Worksheet

Photography Studio \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Consultant \_\_\_\_\_ Business Hours \_\_\_\_\_  
Web Site \_\_\_\_\_ E-mail Address \_\_\_\_\_

## Engagement Portrait

Engagement Sitting Date \_\_\_\_\_ Location \_\_\_\_\_  
Sizes/Quantities/Package Description \_\_\_\_\_  
\_\_\_\_\_  
Proofs Available on \_\_\_\_\_ Finals Available on \_\_\_\_\_ Price \_\_\_\_\_

## Formal Wedding Portrait

Formal Wedding Portrait Date \_\_\_\_\_ Location \_\_\_\_\_  
Sizes/Quantities/Package Description \_\_\_\_\_  
\_\_\_\_\_  
Proofs Available on \_\_\_\_\_ Finals Available on \_\_\_\_\_ Price \_\_\_\_\_

## Wedding Album

Album Cover Style \_\_\_\_\_ Color \_\_\_\_\_  
Sizes/Quantities/Package Description \_\_\_\_\_  
\_\_\_\_\_  
Price \_\_\_\_\_  
Proofs/Vewing Available on \_\_\_\_\_ Completed Album on \_\_\_\_\_  
Enlargements Ordered \_\_\_\_\_  
\_\_\_\_\_  
Available on \_\_\_\_\_ Price \_\_\_\_\_

## Slide/Video Presentation

Photos Needed \_\_\_\_\_  
Music Selections \_\_\_\_\_  
Shown At \_\_\_\_\_ Price \_\_\_\_\_

## Parents' Albums

Sizes/Quantities/Package Description \_\_\_\_\_  
\_\_\_\_\_  
Available on \_\_\_\_\_  
Price Each \_\_\_\_\_ Number Needed \_\_\_\_\_ Total Price \_\_\_\_\_

## Additional Items

Disposable Cameras - Price Each \_\_\_\_\_ Number Needed \_\_\_\_\_ Total Price \_\_\_\_\_  
Photo Invitations, Thank You Notes \_\_\_\_\_  
Price Each \_\_\_\_\_ Number Needed \_\_\_\_\_ Total Price \_\_\_\_\_  
Total \_\_\_\_\_ Deposit Paid \_\_\_\_\_ Date \_\_\_\_\_  
Balance Due \_\_\_\_\_ Balance Due on or Before \_\_\_\_\_

## Cancellation Policies & Notes

\_\_\_\_\_  
\_\_\_\_\_